JOB SEARCH PLAN

Practice Areas: _________________________________________________________________

Practice Settings: _____________________________________________________________

Geographic Locations: __________________________________________________________

Salary Range:* ________________________________________________________________

*Always know the market salary range of the job you’re applying for, as well as your own financial requirements, before you have an interview.

TO DO:

☐ Update resume to reflect bar and current work/volunteer status

☐ Update LinkedIn account

☐ Craft cover letter template(s)

☐ Join bar association section(s): _______________________________________________

☐ Call/email ____ people in my network per week.

☐ Apply for ___ posted positions per week

☐ Send out ___ cold cover letters and resumes per week

☐ Go to coffee or lunch with one person per week

☐ Search McGeorgeCareersOnline Job Listings ____ times per week

☐ Contact other law schools in target area to request access to their job listings (“reciprocity”)

☐ Search BYU Intercollegiate Job Bank ___times per week

☐ Search Craigslist ___times per week

☐ Search legal newspapers for target metro areas ___ times per week

☐ Search ________________________________ times per week